

REGD. OFFICE

6A, KIRAN SHANKAR ROY ROAD, 3RD FLOOR, KOLKATA-700 001, PHONE: 2248-9731, 2248-9538, FAX: +91 33 2248-4000 EMAIL: Investor@shentracon.com, Website: www.shentracon.com

CIN: L24299WB1993PLC059449

Dated 30<sup>th</sup> November 2020

Department of Corporate Services

**BSE Limited** 

Phiroze Jeejeebhoy Towers

**Dalal Street** 

Mumbai- 400001

Script Code: 530757

The Secretary

The Calcutta Stock Exchange Ltd

7, Lyons Range

Kolkata - 700 001

Scrip Code: 29095

Dear Sir / Madam,

Sub: Intimation of 27<sup>th</sup> Annual General Meeting (AGM) of the Company for the financial year 2019-20 and detail of Book Closure, Cut-off date and E-Voting period for the AGM of Company.

This is to inform that 27<sup>th</sup> Annual General Meeting of the Company is scheduled to be held on Wednesday, December 23<sup>rd</sup> 2020 at 11:00 A.M. at 6A, Kiran Sankar Roy Road, 3<sup>rd</sup> Floor, Kolkata 700001

In pursuance of Regulation 30 of Securities and Exchange Board of India (Listing Obligation and Disclosure Requirements) Regulations, 2015, we are enclosing herewith a copy of Notice of the 27<sup>th</sup> Annual General Meeting of the Company, setting out the business to be transacted there at ("Said Notice") for your reference.

Pursuant to provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of SEBI ((Listing Obligation and Disclosure Requirements) Regulations, 2015, Register of Members and Share Transfer Books will remain closed from Thursday, 17<sup>th</sup> December 2020 to Wednesday, 23<sup>rd</sup> December 2020 (both day inclusive) for the purpose of 27<sup>th</sup> Annual General Meeting.

Further relating to AGM of the Company, you are also requested to take on record the following:

- The Cut off date for determining the eligibility to vote by electronic means or at the AGM is Wednesday, 16<sup>th</sup> December 2020
- 2) A person, whose name is recorded in the register of members or in the register of beneficial owner maintained by the Registrar as on the cut of date only shall be entitled to avail the facility of remote e-voting or voting at the meeting through postal ballot.
- 3) The Remote e-voting period shall commence on Sunday, 20<sup>th</sup> December 2020 (from 09:00 A.M. IST) and end on Tuesday, 22<sup>nd</sup> December 2020 (up-to 05:00 P.M. IST).

Kindly take the same on record.

Thanking you,

For Shentracon Chemicals Ltd.

Sanjay Sureka

Director

DIN: 00491454

Enclosed: as above WORKS AT :- BAMUNARY, OPP. ( JORA HOTEL ) DANKUNI, DIST : HOOGHLY (W. BENGAL)

CIN: L24299WB1993PLC059449 Regd. Office 6A, Kiran Sankar Roy Road, Kolkata- 700 001 Phone: 2248-9731, Fax 2248 4000 Email: investor@shentracon.com, Website: www.shentracon.com

## NOTICE

Notice is hereby given that the 27th Annual General Meeting of the members of Shentracon Chemicals Limited will be held on Wednesday, 23rd December, 2020 at 11.00 A.M. at the Registered office of the company 6A, Kiran Shankar Roy Road, 3rd Floor, Kolkata - 700 001 to transact the following business:

#### ORDINARY BUSINESS:

- 1. To receive, consider and adopt the Audited Financial Statement of the Company for the financial year ended 31st March 2020 and the reports of the Board of Directors and Auditors thereon.
- 2. To appoint a Director in place of Mr. Sanjay Sureka (DIN: 00491454), who retires by rotation and being eligible, offers himself for re-appointment as a Director.

#### SPECIAL BUSINESS:

3. To consider and if thought fit, to pass the following Resolutions an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and any other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mrs. Anuradha Singh (DIN: 05273619), who was appointed as Additional Director of the Company by the Board of Director at its meeting held on 14.08.2019 upon the recommendation of Nomination and remuneration Committee w.e.f. 01.10.2019 and whose terms of office expires at this Annual General Meeting (AGM) in respect of whom the Company has received a Notice in writing from a Member proposing her candidature for the office of Director, be and is hereby appointed as a Director of the Company.

By Order of the Board

For Shentracon Chemicals Limited

sd/-Sanjay Sureka Director (DIN: 00491454)

Registered Office 6A, KIRAN SHANKAR ROY ROAD KOLKATA - 700 001

Place: Kolkata

Date: 14th November 2020

#### Notes:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF, AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PROXY FORM, DULY COMPLETED, SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE SCHEDULED TIME OF THE ANNUAL GENERAL MEETING.

A PROXY FORM IN FORM MGT-11 FOR THE AGM IS ENCLOSED HEREWITH. A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY(50) AND HOLDING IN THE AGGREGATE NOT MORE THAN TEN PERCENT (10%) OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT (10%) OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.

- 2. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members are requested to submit the said details to their DP in case the shares are held by them in electronic form and to M/s. CB Management Services Pvt. Ltd., in case the shares are held in physical form.
- 3. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or to the Registrars and Share Transfer Agents, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
- 4. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote at the AGM.
- Information on all the Directors proposed to be appointed/re-appointed at the Meeting as required under Regulation 36(3) of the SEBI (Listing and Disclosure Requirements), 2015 and SS-2 are provided in the Annexure to this Notice.
- 6. Pursuant to Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company shall remain closed from Thursday, 17<sup>th</sup>December 2020 to Wednesday, 23<sup>rd</sup> December, 2020 (both days inclusive) in connection with the Annual General Meeting.
- 7. Members are requested to bring their copies of the Annual Report at the meeting. Please note that the copies of the report will NOT be distributed and /or be made available at the meeting.
- 8. Route-map to the venue of the Meeting is enclosed with the notice for the convenience of the members. Members may also note that the notice along with the route map will also be available on the website of the Company (www.shentracon.com) for download as per the requirements of the Secretarial Standard-2 on "General Meetings".
- 9. Members desirous of getting any information on the accounts or operations of the Company is requested to forward their queries to the Company at least 7 days prior to the meeting so that the required information can be made available at the Meeting.
- 10. In compliance with the MCA General circular No. 20/2020 dated 5th May, 2020 and SEBI circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated 12th May, 2020, Notice of 27th Annual General Meeting (AGM) along with the Annual Report for the Financial year 2019-2020 (including Attendance Slip and Proxy Form) is being sent through electronic mode to those shareholders whose e-mail IDs are registered with the Registrars/Depositories. Members may note that the Annual Report together with Notice shall be available in the Website of the Company/Stock exchange viz <a href="www.shentracon.com">www.shentracon.com</a> and <a href="www.shentracon.com">www.shentracon.com</a> and a hard copy of Notice along with annual report to

R

all members through post. The shareholders who have not registered their e-mail id, who may like to obtain the Annual Report and Notice of AGM in email are requested to get the email IDs registered by the Registrars/Depositories by following the procedure given below:

- a. Members holding shares in demat from can get their e-mailid registered by contacting their respective Depository Participant(s).
- b. Members holding shares in physical form can register their email IDs and mobile number with Company's Registrars and Share Transfer Agent M/s. C B Management Services (P) Ltd., P-22, Bondel Road, Kolkata 700 019 by sending an e-mail request at the email id <a href="mailto:rta@cbmsl.com">rta@cbmsl.com</a> along with signed scanned copy of the request letter proving the email address, mobile number, self-attested PAN copy and copy of share certificate for registering their email IDs and receiving the Annual report.
- 11. The relevant documents are available for inspection by the members of the company at the registered office from 10.30 A.M. to 12.30 P.M. on any working day, except Saturdays and Sundays up to the date of the Annual General Meeting.
- 12. Members are requested to immediately notify any change in their name, address, email address, telephone/ mobile no., Permanent Account Number (PAN), mandates, nominations, power of attorney, bank details such as, name of the bank and branch details, bank account number, MICR code, IFSC code, etc., to their DPs in case the shares are held by them in electronic form and to the Registrar Share Transfer agent of the Company M/s. C B Management Services (P) Ltd., P-22, Bondel Road, Kolkata 700 019 in case the shares are held by them in physical form.
- 13. Members are requested to produce the enclosed attendance slip duly filled up and signed as per specimen signature recorded with the company for admission to the meeting hall.
- 14. The Securities & Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) for all securities market transactions and off-market/ private transactions involving transfer of shares in physical form of listed companies. Hence, Members holding shares in the electronic form are requested to submit their PAN to their Depository Participant(s) with whom they maintain their Demat Accounts. Members holding shares in physical form should submit their PAN details to the Company / Registrar & Share Transfer Agent, M/s. C B Management Services (P) Ltd., P-22, Bondel Road, Kolkata 700 019.
- 15. The Government took a 'Green Initiative in Corporate Governance' in 2011 by allowing the Companies to service the documents to its Members through electronic mode. Members who have not yet registered their email addresses are requested to register the same with their DPs in case the shares are held by them in electronic form and with M/s. CB Management Services Pvt. Ltd, the Registrars and Share Transfer Agents, in case the shares are held by them in physical form.
  - Accordingly, the Company sends all communication including the Notice along with Annual Report in electronic form to all Members whose email Ids are registered with the Company/ Depository Participant(s) unless a specific request for hard copy has been requested. Shareholders holding shares in physical form are requested to register/update their e-mail address with the Company's Registrar and Share Transfer Agent, M/s. C. B. Management Services Private Limited at rta@cbmsl.comor to us on investor@shentracon.com
- 16. The Company is pleased to offer e-voting facility as an alternate, for all its members to enable them to cast their vote electronically in compliance of provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as substituted by the Companies (Management and Administration) Amendment, Rules 2015, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India.



- 17. The facility for voting through ballot paper shall be made available at the meeting and members attending the meeting who have not already cast their vote by remote e-voting shall be able to exercise their rights at the meeting. The members who have cast their vote by remote e-voting prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- 18. The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date, i.e. 16<sup>th</sup> December 2020. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the meeting through ballot paper.
- 19. The Board has appointed Mr. Mohan Ram Goenka, Practicing Company Secretary (FCS No.: 4515/COP No. 2551), Partner, MR & Associates, Company Secretaries, Kolkata, as Scrutinizer for conducting the e-voting process in accordance with the law and in a fair and transparent manner.

The Scrutinizer shall, immediately after the conclusion of voting at the meeting first count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and within a period not exceeding 3 days from the conclusion of the Annual General Meeting make a consolidated Scrutinizer's Report of the votes cast in favor or against, if any, to the Chairman of the Company or any other person authorized by him in writing.

- 20. The results of voting (including e-voting or otherwise) shall be aggregated and declared on or after the Annual General Meeting of the Company. The results of the e-voting and ballot paper shall be aggregated and declared not later than 48 (Forty eight) hours of conclusion of the AGM i.e. Friday, 25<sup>th</sup> December, 2020. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.shentracon.com and on the website of CDSL www.evotingindia.com immediately and communicated to BSE & CSE Limited. Subject to receipt of requisite number of votes, the resolutions set out in the Notice shall be deemed to be passed on the date of the AGM.
- 21. In case of any queries/grievances relating to e-voting process, the Members may contact Central Depository Services Limited, 22, Camac Street, Block-A, 1st Floor, Kolkata-16, at e-mail ID: helpdesk.evoting@cdslindia.com, at Toll Free No. 1800-200-5533 who will address the grievances connected with the electronic voting. Members may also write to the Company Secretary at investor@shentracon.com or Registered Office address.
- 22. Subject to receipt of requisite number of votes, the Resolutions proposed in the Notice shall be deemed to have been passed on the date of the Meeting i.e. 23<sup>rd</sup> December, 2020.

### E-Voting (voting through Electronic means):

- 1) In Compliance of provisions of Section 108 of the Companies Act, 2013 read with relevant rules of the Companies (Management and Administration) Amendment, Rules 2015, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard on General Meetings (SS2) issued by the Institute of Company Secretaries of India, the Company is pleased to provide members a facility to exercise their right to vote at the 27<sup>th</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-voting Services provided by Central Depository Services Limited (CDSL)
- 2) Persons who have acquired shares and became Members after the dispatch of the Notice of the AGM but before the 'Cut-off Date' of Wednesday, December 16, 2020 may obtain their user ID and Password for e-voting and Company's Registrars & Transfer Agent, C.B. Management Services (P) Ltd, P-22, Bondel Road, Kolkata 700 019 (Ph. No. 033 22806692/4011 6700/22823643/22870263 Fax No. 91 033 4011 6739).

3) The e-voting period commences on Sunday, 20th December, 2020 at 9.00 a.m. and ends on Tuesday, 22nd December, 2020 at 5.00 p.m.

The instructions for the member for voting electronically are as under:-

- The voting period begins on Sunday, 20<sup>th</sup> December, 2020 at 09.00 a.m. and ends on Tuesday, 22<sup>nd</sup> December, 2020 at 5.00 p.m. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. 16<sup>th</sup> day of December 2020, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
- Shareholders who have already cast their votes through electronic mode during the schedule voting period prior tothe date of the meeting will not be entitled for online voting as on the date of the AGM.

The instructions for shareholders for remote e-voting are as under:-

- 1) The shareholders should log on to the e-voting website www.evotingindia.comduring the voting period.
- 2) Click on "Shareholders" tab.
- 3) Now, select the "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- 4) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Members holding shares in Physical Form should enter Folio Number registered with the Company.

i. OR

- 5) Alternatively, if you are registered for CDSL's EASI/EASIEST e-services, you can log-in at https://www.cdslindia.com from Login - Myeasi using your login credentials. Once you successfully log-in to CDSL's EASI/EASIEST e-services, click on e-Voting option and proceed directly to cast your vote electronically.
- Next enter the Image Verification as displayed and Click on Login.
- 7) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- 8) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form									
PAN	<ul> <li>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</li> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters.</li> <li>Eg. If your name is Ramesh Kumar with sequence number 1 then enter</li> </ul>									



	RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank	Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.
Details	<ul> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- (i) After entering these details appropriately, click on "SUBMIT" tab.
- (ii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (iii) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (iv) Click on the EVSN for the relevant <Company Name> on which you choose to vote.
- (v) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (vi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (vii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (viii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (ix) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (x) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xi) Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

1) For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA email id.

2) For Demat shareholders -, please provide Demat account detials (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to Company/RTA email id.

INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-

1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.

2. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM.

However, they will not be eligible to vote at the AGM.

Note for Institutional Shareholders

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to

https://www.evotingindia.co.in and register themselves as Corporates.

A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed

to helpdesk.evoting@cdslindia.com.

After receiving the login details they have to create compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they

wish to vote on.

The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the

accounts they would be able to cast their vote.

A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in

favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to

verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.co.in under help section or

write an email to helpdesk.evoting@cdslindia.com.

By Order of the Board For Shentracon Chemicals Limited

Registered Office 6A, KIRAN SHANKAR ROY ROAD KOLKATA - 700 001

Place: Kolkata

Date: 14th November 2020

sd/-Sanjay Sureka Director (DIN: 00491454)



#### ANNEXURE TO THE NOTICE

Statement pursuant to Section 102(1) of the Companies Act, 2013 in respect of Items of Special Business set out in the Notice convening the Twenty seventh Annual General Meeting of the Company to be held on 23<sup>rd</sup> December, 2020.

### Item No. 3:

Mrs. Anuradha Singh, was appointed as an Additional Director (Non-Executive) of the Company by the Board of Directors with effect from 01<sup>st</sup> October, 2019 in terms of Section 161 of the Companies Act, 2013.

Mrs. Anuradha Singh is a B.SC graduate. She has a wide range of knowledge and experience of over 14 years in different positions across various industries.

In terms of the provisions of Section 161 of the Companies Act, 2013, Mrs. Anuradha Singh shall hold office up-to the date of the ensuing Annual General Meeting. The Company has received a notice in writing proposing her candidature to the office of Director. Further, she is not disqualified from being appointed as a Director in terms of Section 164 of the Companies Act, 2013 and has given her consent to act as Director.

The Board considers that her wide range of experience would be of immense benefit to the Company. Accordingly, the Board recommends her appointment as a Director of the Company.

The Board recommends the ordinary resolution as set out under item No. 3 of the notice for your approval.

None of the, Directors or Key Managerial Personnel of the Company or their relatives are, in any way, concerned or interested, financially or otherwise, in the said resolution.

Particulars of the Director seeking appointment/re-appointment at the ensuing Annual General Meeting pursuant to Regulation 36(3) of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard for General Meetings (SS-2) is as mentioned below:

Committee and Shareholder s'/ Investors' Grievance Committee)	Name of the Directo rs	Dat e of birt h	Nationali ty	Date of appointm ent on the Board	Qualificati	Brief resume and expertise in specific function al area	Directorshi ps held in other public companies (excluding foreign companies )	and Shareholder s'/ Investors' Grievance	Numbe r of shares held in the Compa ny	Relations hip between Directors inter-se
---	---------------------------------	--------------------------	-----------------	-----------------------------------	-------------	--	--	--	--	--

Mr. Sanjay Sureka	29 <sup>th</sup> July 196 9	Indian	7	B. Com, Cost Accountant , MBA Finance	Mr. Sanjay Sureka hasrich experien ce of over 24 years in different positions across various industrie s.	Nil	Nil	159267 equity shares of Rs. 10/- each	Nil
Mrs. Anurad ha Singh	18 <sup>th</sup> Jun e, 197 0	Indian	01.10.201	B.Sc	Mrs. Anuradh a Singh has rich experien ce of over 14 years in different positions across various industrie s.	Nil	Nil	Nil	Nil



CIN: L24299WB1993PLC059449
Regd. Office 6A, Kiran Sankar Roy Road, Kolkata-700 001
Phone: 2248-9731, Fax 2248 4000
Email: <a href="mailto:investor@shentracon.com">investor@shentracon.com</a>, Website: <a href="mailto:www.shentracon.com">www.shentracon.com</a>

## ATTENDANCE SLIP

PLEASE FILL ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRACE OF THE MEETING HALL Joint Shareholders may obtain additional slip at the venue of the Meeting.

DP ID:	Folio No.:	
Client ID:	No.of Shares:	
NAME AND ADDRESS OF THE SHAREHOL		
	Annual General Meeting of the Company to be held on Mor, Kiran Sankar Roy Road, 3 <sup>rd</sup> Floor, Kolkata – 700 001. form.	iday, the
Member's/Proxy Name (in Block letters	Signature of the Attending Shareho	older /
Proxy		
[Pursuant to Section 105(6) of the Comp	d. Office 6A, Kiran Sankar Roy Road, Kolkata-700 001 Phone: 2248-9731, Fax 2248 4000 Investor@shentracon.com, Website: www.shentracon.com  Form No. MGT-11 PROXY FORM Danies Act, 2013 and Rule 19(3) of the Companies (Manager Administration) Rules, 2014]	ment and
Name of the Member(s):	Email id:	
Registered address:	Folio No./Client id: DP id:	
and whose signature(s) are appended be on my / our behalf at the 27 <sup>th</sup> Annual (	. shares of the above named company, hereby appoint:	im  / us and  y, the 9 <sup>th</sup>

Notice 2019-20

\* I wish my above Proxy to vote in the manner as indicated in the box below: Resolutions Particulars For Against No. 1. Adoption of the audited financial statement of the Company for the financial year ended as on 31st March 2020, the reports of the Board of Directors and Auditors thereon. 2. Appointment of Director in place of Mr. Sanjay Sureka (DIN No: 00491454), who retires by rotation and being eligible, seeks re-appointment. 3. Appointment of Mrs. Anuradha Singh (DIN: 05273619), as a director of the company w.e.f. 01.10.2019

Signature of the proxy holder

### Notes:

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the meeting.
- 2) A Proxy need not be a member of the Company and shall provide his identity at the time of attending the Meeting.
- A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 4) Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
- 5) In case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.
- 6) Undated proxy form will not be considered valid.



# **ROUTE MAP**

